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**Umbraco version upgrade step by step process**

1. General upgrade guidlines: <https://our.umbraco.org/documentation/Getting-Started/Setup/Upgrading/general>
2. Version specific (changes with every release) <https://our.umbraco.org/documentation/Getting-Started/Setup/Upgrading/version-specific>
3. Make sure all .proj of solution are Checked-in by all developers.
4. Make sure there is content freez - mean no content is added/changed by marketting or content managers
5. Check out all files and folders of **Umbrac**o\_**Web** project (from source explorer) before nuget update package command.
6. Check out all packges from source control explorer
7. Make sure all **dlls**. Of **…FS24Umbraco\_Web\bin** folder are also checked out
8. Make sure all new files in fiolder D:\dev\FinanceScout24\FS24Umbraco\FS24Umbraco\_Web\config are checked out
9. Upgrade Umbraco via nuget,
10. In solution explorer click show all files
11. Look for new folders and files not in project and source control, specially under **FS24Umbraco\_Web\umbraco and umbraco\_client** folders, if any include in project
12. from source control explorer click add new items -> then select **FS24Umbraco\_Web\umbraco folder** to recursively add new files under umbraco folder.
13. from source control explorer click add new items -> then select **FS24Umbraco\_Web\umbraco\_client folder** to recursively add new files under **umbraco\_client** folder.
14. When prompted to upgrade global.asax, select NO
    1. Make sure Global.asax is not updated or inherits from
    2. <%@ Application Codebehind="Global.asax.cs" Inherits="**FS24Umbraco\_Web.MvcApplication**" Language="C#" %>
15. After nuget is complete Compare all config files in D:\dev\FinanceScout24\FS24Umbraco\FS24Umbraco\_Web\config folder and **merge** them in merge tool
16. Test CMS backend at local machine
17. Test CMS frontend at local machine
18. always remove the **install**folder immediately (in web project D:\dev\FinanceScout24\FS24Umbraco\FS24Umbraco\_Web\umbraco\Install)
19. Check-in all files including new packages if any.
20. Create and Deploy package to DEV machines.
21. Smoke Test CMS backend on DEV - <http://umbracocms.financescout24.dev/umbraco>
22. Smoke Test CMS frontend on DEV - <http://umbraco.financescout24.dev/>